

Ozark R-6 School District
District Curriculum Council—*Overview*

Background:

As a part of the Curriculum Review and Development Process, Ozark Public Schools has established a District Curriculum Council (DCC) to review curricular recommendations and instructional materials.

Purpose and Role of the Ozark R-6 School District Curriculum Council:

The District Curriculum Council is an advisory body. As an advisory body:

- The DCC reviews and approves new courses, curricula and instructional materials prior to seeking any necessary approval from the Board of Education.
- The DCC may confer with teachers and content teams to provide input.
- As a means of promoting understanding of the broad scope of programs and services, the DCC may be advised of new and innovative programs that do not require their approval.
- The DCC does not include direct involvement in the curriculum development or evaluation process and do not include budgetary processes.

The group remains informed of initiatives that impact students and the curriculum. It is their responsibility to disseminate the information to the constituents they represent.

Committee Composition:

The District Curriculum Council consists of administrators, teachers and parents with children in attendance of Ozark Public Schools. DCC representation is as follows:

- Assistant Superintendent (*Chairperson*)
- Building administrator from each level
- Educator from each building (up to one representative from each elementary school, up to two representatives from the Middle School, Junior High and the High School)
- Up to one parent representative from each elementary, Middle School, Junior High and up to two parent representatives from the High School

Meeting Schedule/Times

The District Curriculum Council generally meets quarterly from 4:15-5:15 p.m.

Proposal to Add New Course

- Proposal for any new course (including the intended curriculum) should be submitted to the District Office.

Criteria for Curriculum Revision Outside of the Review Cycle

The review of the Ozark R-VI curriculum is an ongoing process. Although the District follows a designated cycle for major revisions, additional revisions may also occur as needed. The criteria listed below are used to determine when a curriculum needs revision:

1. District and school performance results on the MAP, End-of-Course Exams, eValueate, ACT, and other district assessments
2. Improvement of instructional practices and pedagogy
3. The national or state standards or MSIP requirements for curriculum or a content area necessitate revision
4. Student enrollment trends require changes in course offerings
5. New developments or information in subject areas dictate change
6. Requirements for special programs such as A+, Career and Technology Education programs, EL, etc.

Proposal to Add New Course

1. Course Name	
2. Rationale for need for course	
3. Type of credit	
4. Amount of credit	
5. Length of course	
6. Student population course serves	
7. Prerequisite(s) for new course	
8. Course(s) new course would replace (if applicable)	
9. Specify: Traditional or Online Course	
10. Briefly outline how new course fits with current curriculum	
11. Budget Implications: <ul style="list-style-type: none">• Materials, etc.	
12. What is the impact on existing courses?	
13. Please attach a curriculum outline for the proposed course. Include: <ul style="list-style-type: none">• Course Description• Measurable Learner Objectives/ Priority Standards	

Date

Principal's Signature

Instructional Materials Selection Procedures

The selection of instructional materials is an important part of the total educational program. The content and quality of those materials influence not only *what* students learn, but *how well* they learn; therefore, educators must be as conscientious about selecting instructional materials as they develop curriculum. The process of selecting instructional materials is systematic, objective and thorough (Reference Ozark Public Schools Policies IF and IIA).

Definition

Instructional materials (e.g. textbooks, anthologies, trade books, software) used as a staple for a particular course of study or subject area

Supplementary materials complete, reinforce, or extend the curriculum.

Selection Criteria

Selection criteria includes:

1. Alignment with district curriculum.
2. Quality and timeliness of the material.
3. Appropriateness for the needs and abilities of the students.
4. Appropriate representation of the all students:
 - Ethnicity
 - Gender
 - Disability
 - Family structure, etc.
5. Appropriateness for the prevailing cultural standards of the community.

Personnel

The District Office supervises and the District Curriculum Council approves the selection of instructional and supplementary materials.

General Criteria for Selection of Instructional and Supplemental Materials

Consider the following criteria when seeking approval for **any** instructional or supplemental materials.

Part I: Content Emphasis and Instructional Focus

- A. How does the content of the instructional or supplemental material correlate with the instructional objectives of the district curriculum?
- B. How does the material encourage critical thinking?
- C. Is the material current?
- D. Is the interest and reading-level appropriate for the majority of the students accessing the material?
- E. Does the material contain content that can be utilized to remediate or enrich learners when necessary?
- F. How is the material presented to assure freedom from bias?

Part II: Technology Integration

- A. Are the digital/electronic resources compatible with the current district infrastructure and operating systems?

- B. To what extent are students involved in using technology for active or investigative learning?

- C. What types of support/training are available for the teacher to become more adept at using the technology?

- D. How does the use of technology offer a more varied and enriched learning environment that would otherwise not be obtainable?

- E. Which licenses are available for the texts?
 - Site license
 - Individual licenses

- F. How long do the licenses last? _____ years

Technology Integration Comments:

**Materials Recommendation Form
OZARK R-VI SCHOOL DISTRICT**

Date: _____

Name of Material Sales Representative:

Mailing Address of Resource Company
for placing of orders:

Name of Resources Company:

Mailing Address:

Name of

Course _____ School _____ Grade(s) _____

Instructional Material:

Authors: _____

Title: _____

ISBN Student (if a text) : _____ ISBN Teacher Edition (if a text): _____

Copyright date: _____

If adopted, this copyright/site license of this instructional material is available for _____ years.

Comment: _____

Estimated cost of this instructional material:

Single copy/site license price: _____ Total adoption cost : _____

Date Approved by District Curriculum Council: _____

(Director of Teaching and Learning)

(Superintendent of Schools)